

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

41

November 5, 2002

**FROM: G. DANIEL OJEDA, Director
Architecture & Engineering Department**

**SUBJECT: BIG BEAR COUNTY BUILDING SPACE REMODEL – AWARD DESIGN
CONTRACT**

RECOMMENDATION: Award a \$31,200 design contract to Gary W. Miller Architect & Associates, Inc, of San Bernardino, for the design and construction administration of the Big Bear County Building Space Remodel, in Big Bear.

BACKGROUND INFORMATION: The Big Bear County Building houses Superior Court as well as court-related departments such as the Public Defender and District Attorney offices, Sheriff Court Services, and the Sheriff's Sub-station. The building also houses the Assessor's office, Building & Safety, and Public Health.

Certain portions of the building are currently underutilized while several County offices such as the District Attorney, Public Defender, and Superior Court lack adequate space for their operations. Long term goals have been set for the enhancement of space utilization and occupancy efficiency in the building, and include:

- Creation of jury assembly and deliberation rooms.
- Providing adequate space for court-related departments to meet 5 to 10-year growth projections, particularly the District Attorney, Public Defender, and Probation Departments.
- Bringing the building into compliance with the Americans with Disabilities Act (ADA), including public and employee restrooms and Sheriff's locker rooms.
- Relocation of certain non-court related departments to leased space.

This project will include the creation of jury assembly and deliberation rooms; provide additional space for the District Attorney, Public Defender, and Probation departments; create a Sheriff's men's locker room; and require relocation of the Sheriff's Court Services to a more desirable area.

A Request for Proposals was issued on May 22, 2002 pursuant to County Policy 11-05, and proposals for design and construction administration services were solicited from five consultants: Williams Chiao Architects, of Upland; WLC Architects, of Rancho Cucamonga; Gary W. Miller, Architect & Associates, of San Bernardino; Kishimoto Architects, of Tustin; and HMC Architects, of Ontario. The Architecture and Engineering Department also advertised for competitive bids through the County website and local newspapers. Proposals were received on June 7, 2002 from Williams Chiao Architects, Kishimoto Architects, and Gary W. Miller, Architect & Associates.

41

A consultant selection committee comprised of representatives from the Architecture & Engineering Department, the County Administrative Office, and the Third District met on June 27, 2002 to review the proposals. The firm of Gary W. Miller, Architect & Associates was selected as the most qualified firm for this project.

This project is consistent with a County Administrative Office approved Capital Improvement Program request.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee, on October 23, 2002; reviewed by the County Administrative Office (Lynn Chacon, Administrative Analyst) on October 24, 2002; and approved as to legal form by County Counsel (Jean Basle, Deputy County Counsel) on October 24, 2002.

FINANCIAL IMPACT: This project was originally funded in the amount of \$200,300 in the FY 2001/02 Capital Improvement Program with expenditures of \$12,543 resulting in a carryover of \$187,757 to FY 2002/2003.

SUPERVISORIAL DISTRICT: Third.

PRESENTERS: G. Daniel Ojeda, Director, A&E, 387-5025